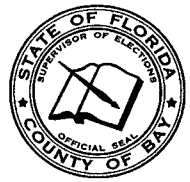




**Supervisor of Elections
Mark Andersen
Bay County**



Phone: 850-784-6100
Fax: 850-784-6141
Cell: 850-819-6933

830 W. 11th Street
Panama City, FL 32401

baysuper@bayvotes.org
www.bayvotes.org

May 22, 2013

Chairman George Gainer
Bay County Board of Commissioners
840 W. 11th Street
Panama City, FL 32401

Dear Chairman Gainer:

I respectfully submit the attached budget proposal for FY 2013-2014 prior to the required deadline of June 1st. While this budget does reflect a slight reduction, please keep in mind that there is one more legislative session which may mandate additional Early Voting requirements. Should this occur, I will have no option other than to request additional funds.

Please contact me directly with any concerns or questions at 819-6933.

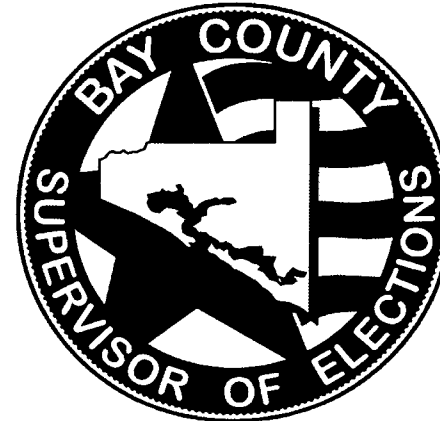
Respectfully,

A handwritten signature in black ink, appearing to read "Mark Andersen", written over a large, stylized oval flourish.

Mark Andersen
Supervisor of Elections, Bay County

Enclosure: 2013-2014 Budget Cover Page
Account Reference Pages (2)

cc: Bay County Commissioners 1, 3, 4, 5
County Manager
County Budget Finance Officer
Clerk of Court



SUPERVISOR OF ELECTIONS

2013-2014 Budget Plan

Submitted May 22, 2013 by Mark Andersen Supervisor of Elections

In accordance with Florida Statute 129.201. I respectfully require that any changes made to this proposed budget be provided in written acknowledgement from the Board of County

Commissioners Chairman

A handwritten signature in black ink, appearing to read "Mark Andersen", is written over a horizontal line.

Date May 22, 2013

Mark Andersen Bay County Supervisor of Elections

Fund 180 Dept 116		Budget 13-14 Proposal		
ACCT	TITLE	TOTAL	PRIOR YEAR	Difference
5101100	Office Elected Official Salary & Certification	\$105,000.00		
5101200	Office Regular Full Time Office Wages	\$418,940.00		
5101300	Election Precinct Election Officials	\$82,120.00		
5101310	Office Part-Time /Election Support	\$15,810.00		
5101320	Election ALL Early Voting Staff	\$58,776.00		
5101400	Office Regular Full Time Over-Time	\$16,320.00		
5101410	Election Part-Time Over-Time	\$1,800.00		
5102100	E&O FICA OT Calculated(Full/Part-Time/EV)	\$45,698.31		
5102200	Office Retirement Contribution	\$65,149.70		
5102300	Office Life/Health Insurance	\$78,460.00		
5102400	Office Worker's Comp Premiums	\$4,000.00		
5102500	Office Unemployment	\$500.00		
COMPENSATION TOTAL		\$892,574.01	\$880,335	\$12,239
5193101	Office Voter Education/Public Relations	\$9,100.00		
5303107	Office Srv-Substance Test	\$275.00		
5143110	Office Professional Srv Litigation	\$9,250.00		
5303401	Office Contract Services/Software/Maint.	\$137,394.00		
5303403	Contract Bank Service Charges	\$3,600.00		
5304001	Office Travel Out of County	\$6,000.00		
5304005	Office Travel Local	\$1,000.00		
5304101	Office Communication	\$4,760.00		
5304103	Election Communications	\$6,615.00		

5304125	Office Postage		\$15,840.00			
5304127	Elections Postage		\$16,800.00			
5304407	Elections Polling Place Rental/Lease		\$6,000.00			
5304410	Office Rental/Leased Equipment		\$27,330.00			
5304413	Elections Rental/Lease Equipment		\$7,800.00			
5304501	Office Insurance and Bonds (Quarterly)		\$0.00			
5304902	Office County Service Fee		\$0.00			
5304905	Office Advertising/Legal Notice		\$3,000.00			
5304907	Elections Advertising/Legal Notice		\$6,200.00			
5305101	Office Supplies		\$10,537.50			
5305103	Elections Office Supplies		\$98,030.45			
5305205	Office Vehicle Maint/Gas Oil Lube		\$750.00			
5305401	Office Subscriptions		\$1,500.00			
5305402	Office Dues & Memberships		\$3,700.00			
5305406	Office Training & Tuition		\$4,300.00			
5305409	Elections Training & Tuition		\$1,800.00			
	OPERATING EXPENSES TOTAL		\$381,581.95	\$394,270	(\$12,688)	
5606401	E & O Equipment Over \$750		\$7,000.00			
5606402	E & O Equipment Under \$750		\$3,575.00			
	CAPITAL TOTAL		\$10,575.00	\$10,575	\$0	
580814TBD	Grant Sample Ballot MATCH FUNDS TOTAL		\$4,000.00	\$4,000	\$0	
5909910	Contingency Funds Office					
	RESERVE CONTINGENCY TOTAL		\$0.00	\$0	\$0	
				Prior Year	Difference	%
	<u>SOE OFFICE BUDGET REQUEST</u>		<u>\$1,288,730.96</u>	<u>\$1,289,180</u>	<u>(\$449)</u>	<u>-0.03%</u>