

Canvassing Board Timeline

Primary Election, August 23, 2022

NOTE

All Canvassing Board Meetings will be conducted at the SOE Office
830 W. 11th Street Panama City, FL 32401

Supervisor of Elections Office Notice: Notice of Public Testing sent to County Political Party Chairs and Candidates with opposition for 2022 Election.

(F.S. 101.5612(2)) Notice required to be sent certified mail at least 30 days prior to early voting.

Notice required to be published in newspaper at least 48 hours prior to public testing.

Date to Send: June 20th for 2022 Primary Election.

Supervisor of Elections Office Notice: Notify Florida Division of Elections no later than the 30th day prior to the election and shall designate early voting sites and secure ballot intake station locations, dates, times and hours. *(F.S. 101.657(1)(b), F.S. 101.69(2)(b))*

Date to Send: June 24th for 2022 Primary Election.

June 29th – Wednesday Public Verification of Vote by Mail Ballot Tabulation **(Board Majority Required)**

- 8:00 a.m. Canvassing Board Orientation Meeting
- Testing and verification of Vote by Mail ballot tabulation equipment will begin immediately following the Canvassing Board Orientation.
- Vote by Mail ballot tabulation equipment shall be tested prior to sending out vote by mail ballots per Bay County Supervisor of Elections.

July 5th – Tuesday through July 9th – Saturday (Must be sent by this date) **(No Canvassing Board Requirements)**

- Mail vote by mail ballots to absent stateside and overseas uniformed services voters and overseas civilian voters. *(F.S. 101.62 Mailed at least 45 days prior to the election)*
- *Supervisor will mail as early as possible without required notice.*

July 14th – Thursday through July 21st – Thursday **(No Canvassing Board Requirements)**

- Mandated time period to mail vote by mail ballots to domestic voters as well as stateside and overseas uniformed services voters and overseas civilian voters.
- Mailing continued daily until the 8th day prior to election, last day to mail any ballot.
(F.S. 101.62(4)(b) 40th & 33rd day prior ending 10th day prior)

July 25th – Monday Last day to register for the Primary Election (Book Closing) **(No Canvassing Board Requirements)**

- 29 days prior to election. *(F.S. 97.055) unless on a holiday or weekend then it moves to next day)*

Authorized by Bay County Supervisor of Elections Mark Andersen

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July 27th – Wednesday

(No Canvassing Board Requirement)

- 12:00 p.m. – Deadline for Early Voting Poll Watcher designations to be submitted to the Supervisor of Elections for approval. (*F.S. 101.131(2) Noon at least 14 days before early voting begins*)

August 1st – Monday

(Board Majority Required)

- 8:30 a.m. to 5:00 p.m. – Public Logic & Accuracy Testing which includes all aspects of the Primary Election.
(*F.S. 101.5612(2), on any day not more than 25 days prior to the commencement of early voting as provided in 101.657(1)*)
 - The Canvassing Board Members may designate a representative for testing. (*F.S. 101.5612(2) & 101.65*)
 - All Election Equipment used in election shall be publicly tested per Bay County Supervisor of Elections.

August 1st – Monday (Sample Ballots Sent Prior to Early Voting)

(No Canvassing Board Requirements)

- Sample ballots must be published or sent. (*F.S. 101.20(2) No less than 7 days prior to the election*)

August 5th – Friday

(No Canvassing Board Requirement)

- 3:00 p.m. – 4:00 p.m. – Public Inspection of accepted Vote by Mail ballots if requested.

August 8th – Monday

(Board Majority Required)

- 8:30 a.m. to 5:00 p.m. – Begin canvassing of vote by mail ballots. (*F.S. 101.68(2)(a) – May begin upon completion of Public Testing*)
 - Reconvene each day, if determined to be required at end of each prior day.

August 9th – Tuesday

(No Canvassing Board Requirement)

- 12:00 p.m. – Deadline for Election Day Poll Watcher designations to be submitted to the Supervisor of Elections for approval. (*F.S. 101.131(2) Noon the second Tuesday preceding the election*)

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August 10th – Wednesday through August 20th – Saturday (EARLY VOTING) (Canvassing Board Members must be on call in case of emergency)

- 10:00 a.m. to 6:00 p.m. - Daily Early Voting.
(F.S. 101.657 - Begins 10th day prior to an election ending the 3rd day prior to an election. Minimum 8 hours/Maximum 12 hours per day time determined by Supervisor of Elections)

August 13th – Saturday (No Canvassing Board Requirements)

- Last day to receive a vote by mail ballot request, no later than 5 p.m. on 10th day prior to election (F.S. 101.62(2))

August 15th – Monday (No Canvassing Board Requirements)

- Last day to mail all vote by mail ballots requested, 8th day prior to election (F.S. 101.62)

August 19th – Friday (No Canvassing Board Requirement)

- 3:00 p.m. – 4:00 p.m. – Public Inspection of accepted Vote by Mail ballots if requested.

August 21st – Sunday (Board Majority Required)

- 1:00 p.m. until complete – Reconvene to continue canvassing vote by mail ballots and prepare Early Voting data files. No results shall be available.
(F.S. 102.141(4)(a)-(b)), Must be uploaded by 7 p.m. the day before the election. Division of Elections Opinion DE 10-10 all results for early voting and vote by mail must be available within 30 minutes of close of polls)

August 23rd – Tuesday – Primary Election Day (F.S. 100.061) (All Canvassing Board Members must be on call from 6:00 a.m. until Preliminary Results are made available to the Department of State) (Board Majority Required at 3:00 p.m.)

- 3:00 p.m. until complete – Reconvene to canvass remaining vote by mail ballots.
- 6:30 p.m. no later than 11:59 p.m. – Reconvene to canvass remaining vote by mail ballots and process and report **Preliminary** Results to the Department of State (no provisional ballot results).
- Preliminary election returns must be filed with the Department of State, beginning within 30 minutes after polls close and in 45 minute increments thereafter until all results (except provisional ballots) are completely reported. (F.S. 102.141(4)(b), on election night)

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August 25th – Thursday

(Board Majority Required)

- 5:01 p.m. – Reconvene to process Vote by Mail ballots referred to Canvassing Board for review and Provisional Ballots and file 1st Unofficial Results to Department of State.
- Deadline for voters to cure provisional ballots and vote by mail signature defects. (*F.S. 101.048 – No later than 5 p.m. on the 2nd day following the election*)
- Deadline for filing 1st Unofficial Results to Department of State. (*F.S. 102.141(5) - No later than noon of the 3rd day after any Primary*)

August 27th – Saturday through August 28th – Sunday (3:00 p.m. Deadline)

(Determined by State if needed)

- Canvassing Board Members must be available in case of a recount ordered by the Secretary of State or County Canvassing Board. (*F.S. 102.141(7)*)
- TBD - Reconvene to meet 3:00 p.m. deadline for filing 2nd Unofficial Results to Department of State. (*F.S. 102.141(7)(c) – No later than 3 p.m. of the 5th day after the election*)

August 29th – Monday

(Board Majority Required)

- 8:30 a.m. County canvassing board to file Official Results with the Department of State **and** Conduct of Election Report.
- 5:00 p.m. Deadline for county canvassing board official certificates to be filed with Department of State. (*F.S. 102.112 No later than 5:00 p.m. the 7th day after the election – At the same time that the results of an election are certified and conduct of election filed*)
- Automated Independent Audit of the voting systems. (*F.S. 101.591, and Rule 1S-5.026, F.A.C - Immediately following the certification of the election by the county canvassing board*)
- Adjourn upon completion and results sent to the Division of Elections.

NOTE

In accordance with the Americans with Disabilities Act, persons needing a specific accommodation or an interpreter to participate in this proceeding should contact the Bay County Supervisor of Elections Office at 850-784-6100 prior to the scheduled event.

This notice shall be provided to all Canvassing Board Members and posted on www.bayvotes.org website no less than 30 days prior to the election.

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